



# West Virginia University

All Campuses

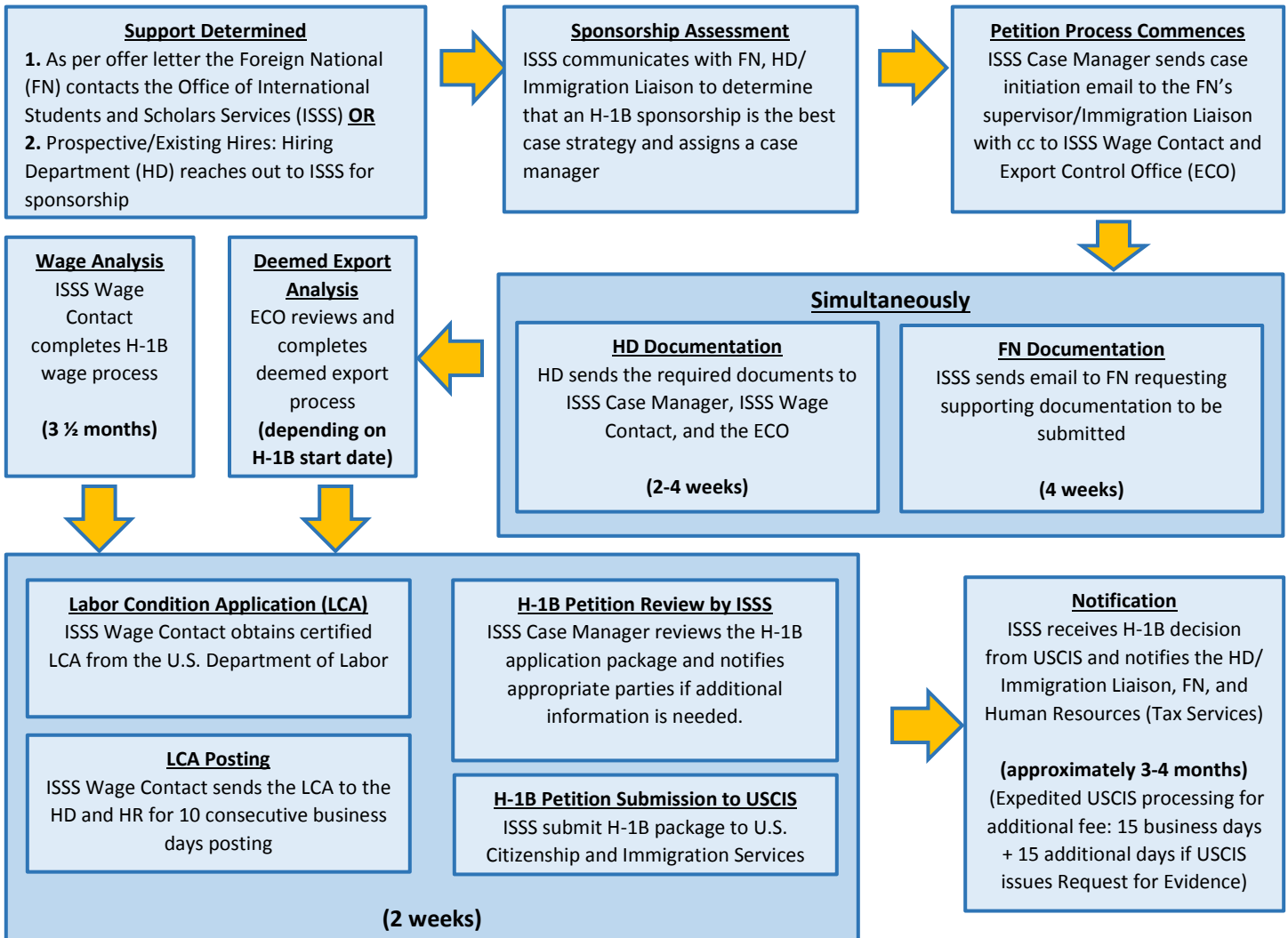
## H-1B Sponsorship Flowchart

### IMPORTANT

Please note that this process can only begin after a foreign national has been appropriately hired through the University's employment process. For more information on the University's employment process please go to <http://employmentservices.hr.wvu.edu/oeoaa>

### A MINIMUM OF 7-8 MONTHS IS REQUIRED TO COMPLETE THIS PROCESS

1. It takes the University approximately 4 months to prepare an H-1B petition (due to the U.S. Department of Labor taking approximately 3 months to issue a prevailing wage determination - expedited option available only on a case by case basis)
2. The United States Citizenship and Immigration Services takes approximately 3-4 months to process a regular H-1B petition (expedited option available for additional fee, processing time: 15 business days)
3. The Foreign National may need additional time after the H-1B approval to establish her/his official work authorization (e.g. needs to apply for H-1B visa stamp at U.S. embassy abroad, apply for a social security number)



### Oversight Committee for the Employment of Foreign Nationals

If an issue arises that affects the normal H-1B process ISSS and Export Control Office will consult the Oversight Committee and the appropriate parties will be notified.