



West Virginia University (All Campuses) H-1B Visa Flowchart



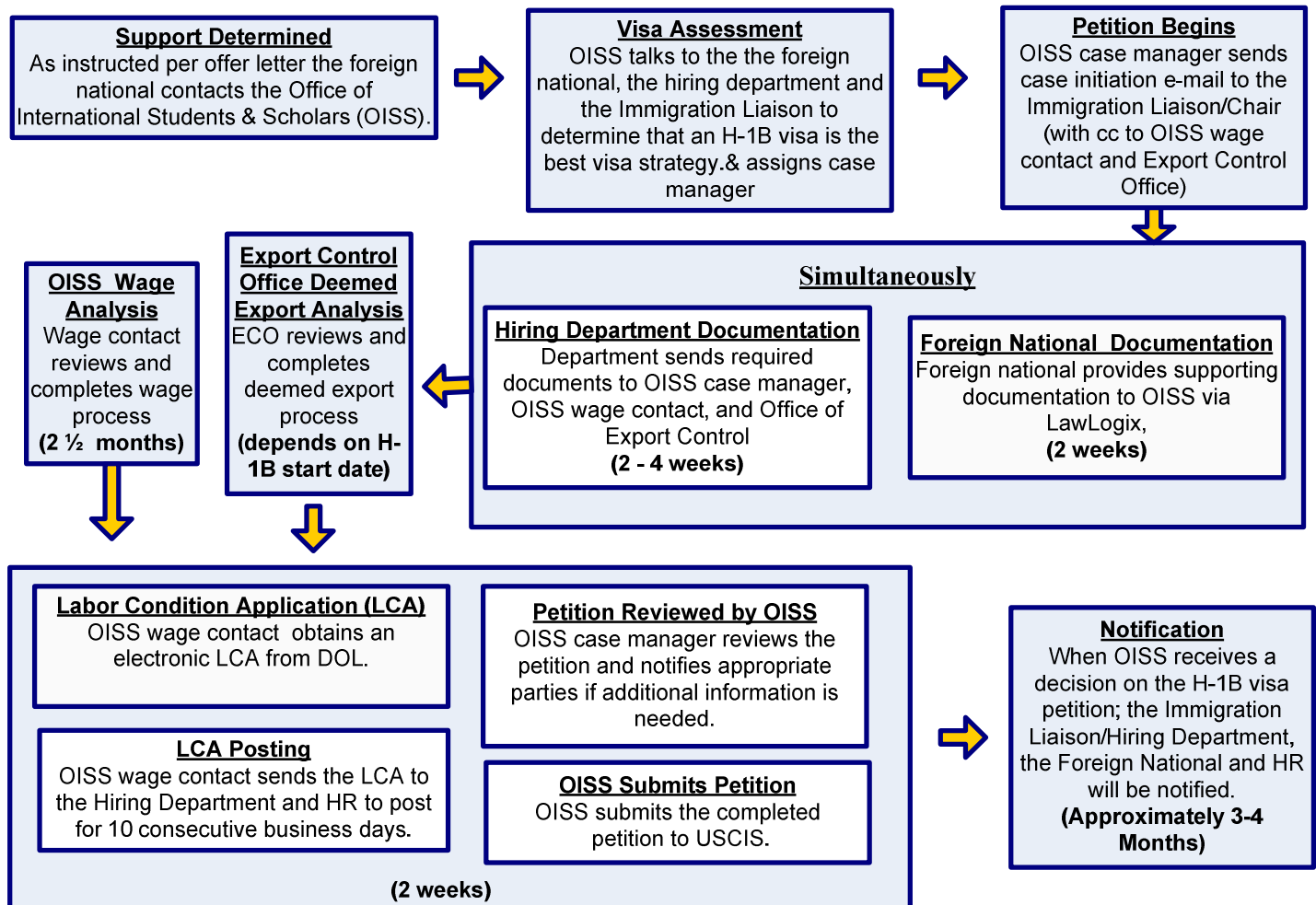
IMPORTANT

Please note that this process can only begin after a foreign national has been appropriately hired through the University's employment process. For more information on the University's employment process please go to <http://diversity.wvu.edu/aa-eo/search-procedures>

A MINIMUM OF 6 ½ MONTHS IS REQUIRED TO COMPLETE THIS PROCESS.

When making visa sponsorship decisions, departments should keep the following in mind:

1. It takes the University approximately 3 ½ months to prepare an H-1B visa petition.
2. The United States Citizenship and Immigration Services (USCIS) takes approximately 3-4 months to process a regular H-1B petition (15 days with Premium Processing Service at additional cost).
3. The foreign national may need additional time after the H-1B approved to obtain his/her official work authorization documents.



Oversight Committee for the Employment of Foreign Nationals

If an issue arises that affects the normal process, OISS and Export Control Office will consult the Oversight Committee, and the appropriate parties will be notified.